



Our Ref: SEB/MBE

16<sup>th</sup> December 2024

Dear Parent/Carer

### **PROHIBITED ITEMS ON SCHOOL PREMISES**

We are writing to inform you of a critical school policy regarding prohibited items, including vaping devices and other contraband materials. It has come to our attention that your child has been found in possession of such items on school grounds.

Our school maintains a strict policy to ensure the safety and well-being of all students. Bringing prohibited items onto school premises is a serious violation of school rules and will not be tolerated.

Effective immediately, the following sanctions will be enforced:

1. Each occurrence of bringing prohibited items to school will result in an automatic half-day (0.5 day) suspension.
2. This policy applies to all prohibited items, including but not limited to:
  - Vaping devices and e-cigarettes
  - Illegal substances
  - Weapons
  - Inappropriate electronic devices
  - Any items that compromise student safety or disrupt the learning environment

We urge you to discuss these serious consequences with your child and emphasise the importance of following school rules. Our goal is to maintain a safe, healthy and productive learning environment for all students.

If you wish to discuss this matter further, please contact the school administration team to schedule a meeting.

Yours sincerely

**Mr S Ebbs**  
**Assistant Headteacher: KS4 Progress & Outcomes**