

**Careers Programme 2023/24**

Dinnington High School is committed to providing students with a quality Careers Education and Guidance service. Our aims include helping students to make informed and realistic decisions about their education and employment plans.

Careers education begins in Y7 and continues throughout the curriculum up to Y13. Progression related activities are a key focus and staff are here to support students with their choices and plans, whether they plan to go to college, university, an apprenticeship or employment. Students are encouraged to research their options and support them along the way.

**The following staff have roles in the planning and co-ordination of the careers programme:**

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| **Name** | **School Role** | **Role in Careers Programme** |
| Jo Jones | Teacher Applied Faculty | School Careers Lead |
| Esme Skill | Teacher Applied Faculty | School Careers Co-ordinator |
| Louise Booker-Parkinson | Associate Senior Assistant Principal | SLT Member Careers Responsibility |
| Sarah Sykes | Careers Advisor | Personal Guidance |
| Andy Cockayne | School Governor | Careers Link Governor |

**Careers Programme 2023/24**

The careers programme is made up of the following strands:

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| 1Tutorial ProgrammeAs part of the tutorial programme throughout Y7-Y11 students have access to a different career each week and complete a booklet along with the information surrounding LMI to encourage discussions surrounding careers.Additionally, within PSE and Guidance students are given support and information on how to transition to their next stage. | 2Subject specific employer and HE encountersSubject areas are expected to integrate industry encounters to students, which can take the form of a trip, workshop or visiting speaker. | 3Employability SkillsThis is an area of development for the careers team to embed throughout school. | 4Work ExperienceStudents within certain Double and Triple BTEC courses experience work placements or a series of work-related trips as part of their course.Y12/13 students are encouraged to seek work experience to assist them with making future choices or to support university applications.This is another area of development for younger students. | 5Personal GuidanceAll students in Y11 and Y13 have the opportunity to meet with a Careers Advisor for a one-to-one careers appointment. Other students can also access this and can request this through their tutor teacher. | 6Core Programme of Career Events and ActivitiesThis encompasses a wide range of activities and events which take place outside of subject lessons and involve as many students within school as possible.It includes workshops and events to support students to make informed decisions in addition to making applications to college, higher education, apprenticeships or employment. |

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| **CAREER LESSONS and ADDITIONAL ACTIVITIES – KS3 TO KS5 – 2023-2024** |
| **Year 7** | **Year 8** | **Year 9** | **Year 10** | **Year 11** | **Year 12** | **Year 13** |
| * A to Z of Jobs inc local history of industry
* Soft Skills
* Entry requirements and qualifications
* Apprenticeships
* Is University for You?
* Job Profiles
 | * Trade Unions
* Trade Unions – Striking
* Challenging Career Stereotypes
* You’re Hiring! (two lessons)
 | * Enterprising Skills
* Discrimination – Equality Act in employment
* Interpersonal Skills
* Employability Skills
* Employability Skills - Interviews
 | * Conflict Management
* Self-confidence to boost achievement
* Communication Skills
* Teamwork
* Workplace Skills
 | * Next steps -Further Ed or Sixth Form
* Next steps – Apprenticeships
* Leadership skills
* Being a self-manager
* CV Writing
 | * Introduction to Guidance and UCAS Hub Registration
* Which jobs – research lesson
* Apprenticeships – looking at degree and higher entry
* University research and information lesson
* Employability Skills
 | * Personal Statements
* UCAS Application support
* Apprenticeship application support
* Living on a Budget
* Student Finance and Accommodation
* Interview techniques
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| **ADDITIONAL ACTIVITIES** |
| * Unifrog enrolment
* iCould Videos and reflection sheet in tutor time
* BBC Bitesize Careers Tour
 | * HEPP Trip to a Sheffield University
* RNN Group Assembly
* North Star STEM Event
* Y8 Options Assembly
* BBC Bitesize Careers Tour
* iCould Videos and reflection sheet in tutor time
 | * HEPP Trip to a Sheffield University
* RNN Group Assembly
* North Star STEM Event
* BBC Bitesize Careers Tour
* iCould Videos and reflection sheet in tutor time
 | * HEPP Trip to a Sheffield University
* School careers event
* RNN Group Assembly
* BBC Bitesize Careers Tour
* iCould Videos and reflection sheet in tutor time
 | * HEPP Trip to a Sheffield University
* School careers event
* RNN Group Assembly & Application Support
* ASK Apprenticeship Workshop
* Burrows Motor Group
* 1:1 Career Appts
* BBC Bitesize Careers Tour
* White Rose Beauty Session
* RAF information session
* iCould Videos and reflection sheet in tutor time
 | * UK Apprenticeship and University Search Trip
* School careers event
* Visit to Leeds Trinity University
* BBC Bitesize Careers Tour
* Online work experience opportunities
* UCAS Event Sheffield Arena
* Discover Programme with UoS
* Realising Opportunities
 | * Mock Interviews
* HEPP student finance
* School careers event
* UCAS Information evening for parents/students
* 1:1 Career Appts
* UCAS & Apprenticeship/Job Application Support
* BBC Bitesize Careers Tour
* Online work experience opportunities
* Discover Programme with UoS
* Realising Opportunities
* Burrows Motor Group
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**FEEDBACK**

The careers programme is reviewed regularly to ensure that it meets the needs of our students and following events we are encouraging students, staff, parents and external partners to provide feedback to improve our provision. This has been recently introduced following our partnership with our Enterprise Adviser from SBD Apparel – Samantha Gaunt.

**POLICIES**

For further information about our careers policies please follow the following link.

[LEAP-CEIAG-Policy-2021-v-1.2-1.pdf (dinningtonhigh.co.uk)](http://www.dinningtonhigh.co.uk/wp-content/uploads/sites/3/2022/06/LEAP-CEIAG-Policy-2021-v-1.2-1.pdf)

Provider Access Policy:

[Provider-Access-Policy-Jan-2023.pdf (dinningtonhigh.co.uk)](http://www.dinningtonhigh.co.uk/wp-content/uploads/sites/3/2023/02/Provider-Access-Policy-Jan-2023.pdf)